

PWA FINANCIAL TRANSPARENCY: 'UNDERSTANDING WHAT VOLUNTEER FEES CONTRIBUTE TOWARDS'

THE FOLLOWING DOCUMENT USES FINAL PWA ACCOUNTS FOR THE YEAR 2015/16 TO PROVIDE AN EXAMPLE OF AVERAGE, MONTHLY OPERATIONAL COSTS, RELATED TO THE RUNNING OF OUR GUEST HOUSE, OFFICE, AND VEHICLES AND TO ADMINSTRATE OUR ORGANISATION. THE INFORMATION PROVIDED DOES NOT INCLUDE FOR ANY EXCLUSIVE COSTS ASSOCIATED WITH IMPLEMENTING OR EVALUATING PWA'S VOLUNTEER OR COMMUNITY PROJECTS & PROGRAMMES.

PWA MEETS THE BELOW COSTS IN FULL, WITH VOLUNTEERS FEES CONTRIBUTING ACCORDINGLY TO THE ITEMS THAT ARE RELEVANT TO A VOLUNTEER'S PLACEMENT.

THIS INFORMATION IS PROVIDED FOR THE SAKE OF TRANSPARENCY.

Monthly Website Hosting and Volunteer Application & Payment System Management	GH¢421.00
Monthly Cost of Charity Accounts with JustGiving, CharityCheckout, PayPal, and PaymentMerchant	GH¢393.00
Monthly Average Cost of Annual ITC, Mobile Telephones, Communications & Electrical Equipment	GH¢1,981.00
Monthly Cost of Staff & Volunteer Computer Software Renewals, Updates, Licences & Repairs	GH¢86.00
Monthly Bank Account Charges to Receive/Make Payments	GH¢91.00
Monthly Break Down of Annual Land Tax Fees Charged by Local Government & Local Community	GH¢21.00
Monthly Break Down of Annual PO Box Rental Charges	GH¢8.00
Average Monthly Volunteer & Staff Office Supplies, Printer Ink & Stationary	GH¢102.00
Average Monthly International Shipping & Delivery of Volunteer's Donated Goods	GH¢581.00
Monthly Break Down of Annual Guest Accommodation Health & Safety Insurance Premium	GH¢281.00
Monthly Break Down of Annual NGO Registration & Permit Applications to Receive Volunteers & Undertake Projects	GH¢42.00
Monthly Break Down of Annual International Staff Work Permits & Immigration Charges (Cost of Matthew Craig Work Permit as Director)	GH¢82.00
Average Monthly Guest House Market Food Shopping Budget	GH¢1,846.00
Average Monthly Guest House Super Market Shopping (Imported Foods & Kitchen Consumables)	GH¢1,974.00
Average Monthly Chemicals, Cleaning Products, Insecticides, Repellents & Guest House Consumables	GH¢694.00
Monthly Average Cost of Repellents for Bi-Annual Treatment of All Volunteer Mosquito Bed Nets (x18)	GH¢26.00
Average Monthly Guest House Drinking Water	GH¢320.00
Average Monthly Guest House Tanked Water	GH¢500.00
Average Monthly Guest House Electricity	GH¢440.00
Average Monthly Fuel, Repairs & Maintenance for Guest House Generator	GH¢91.00
Average Monthly LPG Fuel for Guest House Oven	GH¢102.00
Average Monthly Volunteer/Project Staff Phone Credit	GH¢220.00
Average Monthly Guest House Staff & Volunteer Internet	GH¢510.00
Monthly Average Volunteer/Project Staff Expenses for Transport, Petty Cash & Work Related Expenses	GH¢180.00
Monthly Average Salaries & Social Security Contributions	GH¢3,221.00
Average Monthly Vehicle Fuel	GH¢512.00
Average Monthly Vehicle Parking, Airport Charges & Road Toll Charges	GH¢42.00
Monthly Break Down of Annual Vehicle Registration, Licence, Safety Inspection & Insurance	GH¢610.00
Monthly Break Down of Annual 4x4 & Motorbike Repair, Maintenance & Servicing	GH¢916.00
Monthly Break Down of Annual Repairs & Maintenance of Volunteer Pushbikes	GH¢12.00
Average Monthly Guest House Security Dogs Food Bill	GH¢282.00
Average Monthly Guest House Security Dogs Vets Bills	GH¢62.00
Monthly Break Down of Annual Guest House Fire Equipment Maintenance & Training	GH¢61.00
Monthly Average Guest House Building & Equipment Repairs & Maintenance (Inc. Gardening)	GH¢1,423.00
Monthly Average Cost of Volunteer Inductions, Airport Collections/Drops & Transport	GH¢111.00
Monthly Average of Annual Guest House Staff Medical Insurance, First Aid Equipment & Training	GH¢46.00
Monthly Petty Cash Expense Allowance	GH¢200.00
Monthly Minor Misc. Costs, Contingency, and Emergencies	GH¢2,000.00

***Average Monthly Total: GH¢20,490.00**

* At time of printing, GHc 20,490.00 was equivalent to £3,912 GBP or \$4,718 USD per month. Please note: Costs will vary per year depending on the activity and purchase requirements within that period.